

Arizona Geographic Information Council -- Executive Management Board Meeting 9/95

CALL TO ORDER - The Executive Management Board for the Arizona Geographic Information Council (AGIC) met on Thursday, September 7, 1995, in the large conference room on the basement floor (B1) of the Arizona Department of Revenue (ADOR) facility, located at 1600 W. Monroe, in Phoenix. The meeting was called to order at 1:46 p.m. by Seth Franzman, substituting as AGIC President who was unable to attend. Noting that a quorum was not established, Mr. Franzman asked that the meeting proceed... asked everyone to introduce themselves and thanked everyone for coming.

APPROVAL OF MINUTES - Joan Lawrence of the Arizona Department of Economic Security asked that the attendance record for the July 7, 1995 meeting be changed to reflect her presence at the meeting. Since she was in fact at the meeting, and the minutes reflected several instances where her name had been included for motions and comments, she asked that this small oversight be corrected. Mr. Franzman acknowledged that this appeared to be a small oversight and asked the board for a consensus opinion for changing the records. John Chase motioned that the change be made and the minutes be adopted pending quorum approval at the November meeting. Gary Irish seconded the motion, which passed unanimously.

GOVERNOR'S TELECOMMUNICATIONS OFFICE REVIEW - Mr. Irish stated that the speaker was unable to attend the meeting, and that this presentation had been cancelled for today, and rescheduled for the November meeting.

BUDGET - Gary Irish in substitution of Lynn Larson stated that Ms. Larson was unable to attend the meeting due to overwhelming staff conflicts but that she would provide a budget update at the next meeting. Mrs. Lawrence asked whether AGIC was still operating in the black, and Mr. Irish stated that he believed so, but further details would have to be provided by Ms. Larson at the next meeting.

STRATEGIC PLAN - Gary Irish spoke briefly on the status of the overall Strategic Plan update process, and acknowledged that a more in depth report by Chris English would be given at the November meeting. Mr. Irish indicated that the subcommittees had not been able to get together since the MAGIC conference, but would do so in the near future to review the public input and comments made at the Strategic Plan Planning Sessions at MAGIC '95. He briefly mentioned some of the comments made by conference session attendees, but suggested that the subcommittees would be meeting to review these comments, and they would then report back to AGIC.

Administrative & Legal - Gary Irish indicated that Lynn Larson would present a complete Administrative & Legal Subcommittee report at the next meeting.

Data Resources - Gary Irish reported on most of the comments that he received from the MAGIC '95 Data Resources Planning Session. He mentioned that most all of the comments were valid and would be reviewed by the subcommittee. He noted some of the comments for the board. Joan Lawrence suggested that the conference planning session were worthwhile and successful in getting people involved with the process, and for increasing public participation in the strategic plan revision process.

Education - Gary Irish indicated that Chris English would present a complete Education Subcommittee report at the next meeting.

Information Exchange - Sally Lanier reported that the Education and Information Exchange Subcommittees had been working together for conference planning. Ms. Lanier noted that several good points were made at the Information Exchange conference planning session. One in particular was the idea of establishing a separate working group for future conference planning activities. Ms. Lanier stated that up until now, the conference planning had been done by a small core of people who are active in the subcommittee. She also stated that the location of next years conference would remain at the Camelback Inn, and the dates were set for August 12 & 13, 1996. Ms. Lanier emphatically suggested that additional volunteers would be required for planning this conference. Bill O'Sullivan-Kachel asked the board whether or not it was possible that the board members be required to volunteer someone from their agency to work on the conference planning working group. Ms. Lanier agreed that this would be a good idea, and that she would not be able to devote as much time and energy to next years conference planning as she has in the past. She said that it was a fun and worthwhile experience for anyone interested. Jon Chase mentioned that he sat on the board of the Arizona AM/FM organization, and since their main mission was to educate the public, that perhaps they could work with AGIC in planning the next conference. Ms. Lanier suggested that any help would certainly be appreciated and beneficial to the planning process. Mr. Chase stated that there were around 30 active people in the organization, and that they may be interested in helping plan for MAGIC '96. He also stated that the AM/FM newsletter would be going out soon and asked if Ms. Lanier would be interested in

writing a brief article on the AGIC conference planning activities to include. Ms. Lanier agreed to write the article, Mr. Chase then asked the meeting records to reflect that it may be very beneficial to AGIC if they were to convene a working group to meet with AM/FM board members to discuss this idea. Seth Franzman suggested that Chris English would appoint representative from AGIC to meet, and work with AM/FM board members.

Technology - Gary Irish indicated that there was currently no chair for the Technology subcommittee but that Robert MacArthur, of the University of Arizona, had volunteered to serve as temporary chair for the conference, and had led the conference planning session. Mr. Irish stated that Mr. MacArthur had stirred up interest in regenerating the Technology group, but that a chair was still needed. Joan Lawrence mentioned that AGIC's technology concerns may not be the same as those of the Governor's Telecommunications Office, and that now would be a good time to start working with them in this area.

MAGIC '95 CONFERENCE SUMMARY - Sally Lanier stated that MAGIC '95 had been an overall success and that no major traumas occurred. Ms. Lanier reported that total registrations were over 300 persons, and that she would provide the final number, as well as Conference Survey results at the November meeting. She indicated that net revenues from the conference had exceeded \$4650.00 and that while some of this was still in receivables and may take a month or so to obtain, the majority of the funds should be available shortly. Ms. Lanier reported that last year, AGIC had set aside \$4000.00 seed money to pay for up-front expenses for the conference, but that they had actually come to \$5100.00. She suggested that next year this figure should be closer to \$5000.00 to cover costs. Ms. Lanier went on to mention that a lot of people had spent a considerable amount of work on the conference and it had been a rewarding experience. Joan Lawrence asked the minutes to reflect what an outstanding job Ms. Lanier had done not only this year but over the past three years for conference planning. Ms. Lanier thanked Mrs. Lawrence and said that several people's efforts were important in this years conference planing activities. Ms. Lanier strongly urged more people to volunteer for next years conference. Seth Franzman stated that he could speak for the entire AGIC organization in thanking Ms. Lanier for her leadership role for these conference activities, and suggested that this quality of leadership has lead to the success of these past conferences. Mr. Franzman went on to say that he, as well as many he talked with, were extremely pleased with the facilities and planning for this years conference.

NSDI FRAMEWORK MEETING REPORT - Gary Irish reported that a lot of this were happening at the federal level with respect to the NSDI and its implementation. He reported that the meeting he attended was very informative and offered a great deal of information for the future NSDI development. Mr. Irish presented a background on what NSDI was and its purposes and goals. He continued by noting that there were several attendees at that meeting from the state level and that this represented a commitment by the federal government to include the states within the NSDI planning process. [see *attachment A for more details on Mr. Irish's NSDI presentation*] Mr. Irish handed out a report that he had prepared which covered what took place at the meeting and some of his observation from the meeting. After going through the handout [attachment A.] Mr. Irish recommended that AGIC continue with its participation with the NSDI process. Jon Chase mentioned that Scottsdale was going through some of the same situations as the federal government is, and that many local governments recognize the importance of continuing the promotion of inter-governmental cooperation across the state. Mr. Chase also suggested that AGIC invite someone with experience in developing these kinds of information systems to talk to AGIC. He also suggested that it may be worthwhile for AGIC to develop a consortium with Maricopa County to begin dealing with intergovernmental institutional arrangements. Mr. Chase noted that CARGIS had worked towards this end in the past, and that many local and county governments are beginning to express a desire to begin developing these forms of institutional arrangements. Joan Lawrence suggested that instituting another AGIC survey may be a good idea in an effort to collect information on GIS sites, agencies, and who is doing what and where around the state. Gary Irish stated that the State Cartographer's Office would be capable of doing this kind of work, but that it is often very difficult to get responses back from many of the statewide institutions.

FGDC/AGIC RELATIONSHIP DISCUSSION - Gary Irish read a letter address to Chris English that was from Nancy Tosta, FGDC Secretariat. The letter invited AGIC to consider recognition by the FGDC as an official cooperating agency for NSDI development. Mr. Irish covered many of the bullet items included in the letter which dealt with a cooperating group would perform. Seth Franzman suggested that Mr. Irish and Chris English should investigate this arrangement application and provide the results to the council at the November meeting. Joan Lawrence suggested that the council should examine the responsibilities that they would incur and determine whether or not these items were some of the same objectives that AGIC is investigating. Mr. Irish said that most of the items are common between the NSDI and AGIC's work, but that some specific items may be in conflict or not quite parallel. Mrs. Lawrence suggested that Mr. Irish and M. English continue their investigation of this proposal and obtain greater details on how this partnership would affect AGIC's mission and/or Strategic Plan. Mr. Franzman mentioned that the clause seemed very loose and non-binding, and that it may be in AGIC's interest to participate with the federal standards development, but agreed with Mrs. Lawrence

in that more details would be needed before the council could act on it. Mr. Irish mentioned that both he and Mr. English were continuing to investigate the cooperative agreement, and would provide the results at the November meeting. Sally Lanier suggested that a separate page or letter should be included with next November's meeting agenda to provide people with the information before meeting time. She also stated that this may generate more interest in attending AGIC board meetings and it might be something to consider doing full time in the future. Mr. Franzman thanked Mr. Irish for both of his presentations and asked him to speak with Mr. English on returning next November with details concerning the implications the partnership may have for future AGIC activities.

DISCUSSION OF NEW TITLE FOR AGIC INTERN - Gary Irish suggested that AGIC needs to reexamine its definition for this position in the future. Mr. Irish stated that originally, this position had been primarily responsible for maintaining administrative responsibilities for the Council, but the role of the position had taken on much more importance and changing duties and responsibilities. He suggested that since the State Cartographer's secretary could begin taking over many of the more administrative responsibilities for AGIC, the Inter position could be redefined as redirected to achieve specific goals, such as project research or Internet development. Mr. Irish stated that the state of Wisconsin had a similar position and that they used it to support item-specific research for the organization. He also mentioned that the contract for the person currently in the position, Michael Collins, would end at the end of September, and that Mr. Collins had decided to leave AGIC for bigger and better things. Seth Franzman thanked Mr. Collins for an excellent job over the past year and for his outstanding representation of AGIC and AGIC activities. Mr. Irish stated that AGIC should look into whether or not it wants to continue the position or dedicate the funding elsewhere, and that it should be an item for discussion at the November meeting.

MISCELLANEOUS ANNOUNCEMENTS - No additional announcements were made at this point.

CALL TO THE PUBLIC - Dale Steele asked what was happening with the hiring for the State Cartographer's Office. Gary Irish stated that it was in the process of being classified by the state, and that Lynn Larson would be able to give more details on it at the next meeting. Mr. Franzman asked Tom McConnell to explain where he was from and what they offer. Mr. McConnell said that he was with Global Systems Modeling in Tucson, and that they provide GIS services, and are a local distributor of GIS software products such as PCI, hitachi, Tracer, and ESRI.

NEXT MEETING DATE AND LOCATION - Mr. Franzman announced that the next Board meeting is scheduled to begin at 1:30 p.m. on Thursday, November 2 at the same location. A motion from Joan Lawrence in favor of adjourning was seconded by Sally Lanier and implemented by Seth Franzman at 3:25 p.m.